

আইসিটির মাধ্যমে মাধ্যমিক ও উচ্চ মাধ্যমিক স্তরে শিক্ষার প্রচলন প্রকল্প  
(২য় পর্যায়, ১ম সংশোধিত)

মাধ্যমিক ও উচ্চশিক্ষা অধিদপ্তর  
প্রকল্প কোড নং- ২২৪১৬৬০০

*Chuhar High School*

**R E Q U E S T   F O R   Q U O T A T I O N  
FOR**

**Package Name:***Procurement of IT Equipment for Multimedia Classroom*  
(*Package No: CHS/G-01*)

**Invitation for RFQ No: CHS-01**  
**Issued Ref:CHS/2024-25/G-1**  
**Issued On: November 3, 2024**

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH  
আইসিটির মাধ্যমে মাধ্যমিক ও উচ্চমাধ্যমিক স্তরে শিক্ষার প্রচলন প্রকল্প  
(২য় পর্যায়, ১ম সংশোধিত)

Chuhar High School  
Pairaband, Mithapukur, Rangpur  
REQUEST FOR QUOTATION  
for

**Package Name: *Procurement of IT Equipment for Multimedia Classroom***  
**( Package No: CHS/G-01)**

**Issued Ref: CHS/2024-25/G-1**

**Issued On: November 3, 2024**

To

1. The **Chuhar High School** has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Suppliers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'RFQ Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorised signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before November 10, 2024, 12.00 PM**. The envelope containing the Quotation must be marked "Quotation for **Procurement of IT Equipment for Multimedia Classroom**" and **DO NOT OPEN** before **November 10, 2024, 12.30 PM**. Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of quotation document on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All quotations must be valid for at least **60 days** from the closing date of the Quotation.
10. No public opening of quotations received by the closing date shall be held.

11. Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Supplier, if accepted shall remain fixed for the duration of the Contract.
13. Supplier shall have legal capacity to enter into Contract. Supplier, in support of its qualification, shall be required to submit certified photocopies of the latest documents related to **valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive.
14. Quotation shall be evaluated based on information and documents submitted with the document, by the Evaluation Committee and, at least three (3) responsive Quotation document will be required to determine the lowest evaluated responsive Quotation document for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Supplier shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within **30 days** from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **7 days** of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotation documents or annul the procurement proceedings.

**Signature of the official inviting Quotation**

Md Abdul Mottaleb)

Headmaster

Chuhar High School, Pairaband, Mithapukur, Rangpur

Date: *November 3, 2024*

Address: **Pairaband, Mithapukur, Rangpur**

Phone No- 01724085632 e-mail- [mottaleb1967@gmail.com](mailto:mottaleb1967@gmail.com)

**Distribution:**

1. Local Procuring Body( LGED/RHD/PWD/EED)
2. Upazila/Zilla Parishad, District/Upazila Name
3. Chuhar High School
4. InstitutionNotice Board.
5. Office File.

# Quotation Submission Letter

[Use Letter-head Pad]

Issued Ref: CHS/2024-25/G-1

Issued On: November 3, 2024

## Headmaster

Chuhar High School

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named for **Procurement of IT Equipment for Multimedia Classroom**

The total price of my/our Quotation is BDT[insert amount both in figure and words]

My/Our Quotation shall remain valid for the period stated in the Quotation Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of **Para 21** of the Terms and Conditions and pledge not to indulge in such practices in competing for or completing of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the Quotation issued by you on (Insert days).

I/We understand that you reserve the right to reject all the Quotation documents or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotation with Seal  
Date:

## Price Schedule for Goods and Related Services

Sl. no	Item No	Description of Items	Unit of Measurement	Qty	Unit Rate or Price		Total Amount	Destination for Delivery of Goods
					In figure	In words		
1	2	3	4	5	6	7	8	9
1.	01	Desktop Computer	Nos	1				Chuhar High School Pairaband, Mithapukur, Rangpur
2.	02	UPS	Nos	1				
3.	03	Smart TV	Nos	1				
4.	04	Pen drive	Nos	1				
5.	05	WIFI Router	Nos	1				
<b>Total :</b>					In figure			
					In words			

Goods to be supplied to	Chuhar High SchoolPairaband, Mithapukur, Rangpur
Total Amount in Taka (in words)	
Delivery Offered	[----- weeks/days] from date of issuing the Purchase Order]
Warranty Provided	[----- weeks/months from date of completion of the delivery; state none if not applicable]

**[Insert number] number corrections made by me/us have been duly initialed in this Price Schedule. My/Our Offer is valid until...../...../2024**

Signature of Supplier with Seal	Date:
Name of Supplier	

**Note:**

1. Col. 1, 2, 3, 4, 5 and 9 to be filled in by the Procuring Entity and Col. 6, 7 & 8 by the Supplier.
2. Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. Whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.

# Technical Specification of the Goods Required

I Issued Ref: CHS/2024-25/G-1

Issued On: November 3, 2024

Item No.	Name of Goods	Detailed Technical Specification and Standards required
1.	<b>Desktop Computer</b>	<ol style="list-style-type: none"><li>1. Brand: Internationally reputed brand in leader's quadrant of Gartner Magic Quadrant for Global Enterprise Desktop and Notebook, 2019 or later, to be mentioned by tenderer.</li><li>2. Model: to be mentioned by the tenderer.</li><li>3. Country of Origin: To be mentioned by the tenderer.</li><li>4. Country of Manufacture: To be mentioned by the tenderer.</li><li>5. Processor: Intel Core i5 or AMD Ryzen 5, Base frequency: 3.2 GHz or higher, L3 Cache: 12 MB or higher.</li><li>6. Memory: Dual Channel, DDR4, 16 GB or higher.</li><li>7. Storage: 256 GB SSD (boot drive) + 1 TB SATA HDD.</li><li>8. Graphics: To be mentioned by tenderer.</li><li>9. Optical Drive: DVD+/-RW.</li><li>10. LAN: Gigabit Ethernet.</li><li>11. Wi-Fi: Dual Band Wireless 802.11 ac or higher.</li><li>12. Speaker: Internal speaker.</li><li>13. Ports: (at least) 4 x USB Type-A, 1 x HDMI, 1 x HDMI/VGA/DP, 1 x RJ-45, 1 x headphone/microphone combo jack.</li><li>14. Security: Trusted Platform Module (TPM) 2.0.</li><li>15. Operating System: Genuine Windows 10 or 11 with license activation.</li><li>16. Power Supply Unit: 260 W or less.</li><li>17. Energy efficiency compliance: ENERGY STAR certified and EPEAT registered.</li><li>18. Chassis: Original OEM Metal Chassis with OEM Logo Ambushed.</li><li>19. Manufactured and Assembled by: OEM assembled, shall have OEM Serial no.</li><li>20. Monitor: Same Brand 18.5 Inch or higher.</li><li>21. Keyboard: Same Brand USB Keyboard.</li></ol>

<b>Item No.</b>	<b>Name of Goods</b>	<b>Detailed Technical Specification and Standards required</b>
		<p>22. Mouse: Same Brand USB Optical Mouse.</p> <p>23. Accessories: CPU Power cord, Monitor Power cord / Adapter, Monitor Display cable (HDMI/VGA).</p> <p>24. Warranty: 3 Years full Manufacturer's warranty with all spare parts &amp; service.</p> <p>25. Support Service: Tenderer shall provide a support service contact no.# for the support issues. Support service may be on-site or in service center, arranged by tenderer.</p>
2.	<b>UPS</b>	<p>01. Brand: Internationally reputed brand to be mentioned by tenderer.</p> <p>02. Model: to be mentioned by the tenderer.</p> <p>03. Country of Origin: To be mentioned by the tenderer.</p> <p>04. Country of Manufacture: To be mentioned by the tenderer.</p> <p>05. Capacity: 850VA, 480 W</p> <p>06. Input Voltage: 160-300VAC</p> <p>07. Output Voltage: 220 ± 10%</p> <p>08. Frequency (Battery Mode): 50Hz ± 1Hz</p> <p>09. Noise Level: Less than 45dB</p> <p>10. Battery: 1 pc; 12V 9Ah</p> <p>11. Backup Time: Minimum 30 Minutes (one PC with Monitor)</p> <p>12. LED Display: YES</p> <p>13. Fuse: Yes</p> <p>14. Transfer Rate: 2- 4ms</p> <p>15. Warranty: 1 Years full Manufacturer's warranty with all spare parts &amp; service.</p> <p>16. Support Service: Tenderer shall provide a support service contact no.# for the support issues. Support service may be on-site or in service center, arranged by tenderer.</p>
3.	<b>Smart TV</b>	<p>01. Brand: Internationally reputed brand to be mentioned by tenderer</p> <p>02. Model: to be mentioned by the tenderer.</p> <p>03. Country of Origin: To be mentioned by the tenderer.</p> <p>04. Country of Manufacture: To be mentioned by the tenderer.</p> <p>05. Screen Size: 65”</p> <p>06. Type: Crystal Display and HDR</p> <p>07. Resolutions: 3840 x 2160 pixels</p> <p>08. Processor: Crystal Processor 4K</p>

Item No.	Name of Goods	Detailed Technical Specification and Standards required
		<p>09. HDMI: 3  10. USB: 2  11. Tuner Input: 1  12. Wireless Wi-Fi Access: YES  13. Ethernet LAN: 1  14. Viewing Angle: 178 °  15. Resolution: 4K, AAC, MP3, WMA, Screen Mirroring  16. Audio Output: 20w  17. Power Supply: 200 w  18. Application: YouTube: Yes  19. Application: Google Play:  20. Application: Google Assistant:  21. APP Store / Browser: Yes  22. Dimension (L*W*H):  Set Size with Stand: 1449.4 x 906.6 x 282.1 mm  Set Size without Stand: 1449.4 x 830.3 x 59.9 mm  Weight  Weight (without Stand): 20.6 kg  Weight (with Stand): 20.9 kg  <b>Supplied Accessories</b>  23. Remote Control: Yes  24. User Manual: Yes  25. Wall Mount Kit: Yes  26. Warranty: 4 Years panel warranty, 2 years parts and services warranty, 6 months((In case of panel failure) TV Replacement Guarantee with all spare parts &amp; service.  27. Support Service: Tenderer shall provide a support service contact no.# for the support issues. Support service may be on-site or in service center, arranged by tenderer.</p>
4.	<b>Pen drive</b>	01. Brand: Internationally reputed brand to be mentioned by tenderer 02. Model: to be mentioned by the tenderer. 03. Country of Origin: To be mentioned by the tenderer. 04. Country of Manufacture: To be mentioned by the tenderer. 05. Capacity:128GB 06. Color :Black or standard color 07. Texture: Plastic 08. Dimensions : ( L x W x H ) 58 x 20 x 13 mm / 2.28

Item No.	Name of Goods	Detailed Technical Specification and Standards required
		<p>x0.79 x0.51inch</p> <p>09. Weight: 9g / 0.32oz</p> <p>10. Interface's 3.2 Gen1 (USB 5Gbps) ( backward compatible with USB 2.0 )</p> <p>11. Performance: Up to 100MB/s read</p> <p>12. System requirements: Windows Vista, 7, 8, 8.1, 10, 11, Mac OS X 10.6 or later, Linux kernel 2.6 or later, with no device driver needed</p> <p>13. Warranty: 5 Years Limited Warranty</p> <p>14. Support Service: Tenderer shall provide a support service contact no.# for the support issues. Support service may be on-site or in service center, arranged by tenderer.</p>
5.	<b>WIFI Router</b>	<p>01. Brand: Internationally reputed brand to be mentioned by tenderer</p> <p>02. Model: to be mentioned by the tenderer.</p> <p>03. Country of Origin: To be mentioned by the tenderer.</p> <p>04. Country of Manufacture: To be mentioned by the tenderer.</p> <p>05. Dual band: 2.4GHz and 5GHz</p> <p>06. Modulation : 11b: DSSS: DBPSK (1Mbps), DQPSK (2Mbps), CCK (5.5/11Mbps) 11a/g: OFDM: BPSK (6/9Mbps), QPSK (12/18Mbps), 16QAM (24/36Mbps), 64QAM (48/54Mbps) 11n: MIMO-OFDM: BPSK, QPSK, 16QAM, 64QAM. Rate set: MCS0 to MCS15 11ac: MIMO-OFDM: BPSK, QPSK, 16QAM, 64QAM, 256QAM. Rate set: MCS0 to MCS9 (supports 2 streams)</p> <p>07. wifi transmission power: CE EIRP : &lt;20dBm(2.4GHz) &lt;23dBm(5GHz)</p> <p>08. Operating system: Mi Wi-Fi ROM intelligent router operating system based on a highly customized version of OpenWRT</p> <p>09. Wireless security: WPA-PSK/WPA-PSK2 encryption, wireless access control (blacklist and whitelist), SSID hiding, smart unauthorized access prevention</p> <p>10. Management Application: Supports web, Android, and iOS</p> <p>11. Product accessories: 1 x user manual (includes warranty card) 1 x product power supply (12V/0.6A)</p> <p>12. Operating temperature: 0–40°C 0–40°C</p> <p>13. Operating humidity: 10%–90% RH (no condensation)</p> <p>14. Storage temperature: -40–70°C</p> <p>15. Storage humidity: 5%–90% RH (no condensation)</p> <p>16. Warranty: 1 Years full Manufacturer's warranty with all spare parts &amp; service.</p>

<b>Item No.</b>	<b>Name of Goods</b>	<b>Detailed Technical Specification and Standards required</b>
		17. Support Service: Tenderer shall provide a support service contact no. # for the support issues. Support service may be on-site or in service center, arranged by tenderer.

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

<b>Signature of Supplier with Seal</b>	Date:
Name of Supplier	

**Note:**

1. **Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 & 6 by the Supplier.**

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**  
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Chuhar High School  
Pairaband, Mithapukur, Rangpur  
**PURCHASE ORDER FOR THE**

**Package Name: *Procurement of IT Equipment for Multimedia Classroom***

Issued Ref.: .....

Issued On: .....

<b>To:</b>	
<b>Delivery Date:</b>	<b>Order Value: TK.</b>
<b>Delivery: As per Terms and Conditions</b>	

The Purchaser has accepted your Quotationdated for the supply of Goods and related services as listed below and requests that you supply the Goods and related services within the delivery date stated above, in the quantities and units in conformity with the Technical Specifications under the Terms and Conditions as annexed.

<b>ORDER ITEMS</b>	
Attached Certified photocopy of the approved Priced Schedule for Goods and related services	
Attached Certified photocopy of approved Technical Specification of the Goods Required	
Attached Certified photocopy of Terms and Conditions	
<b>For the Purchaser:</b>	
(Md Abdul Mottaleb) Headmaster Chuhar High School, Pairaband, Mithapukur, Rangpur	
<b>Attachments:</b> As stated above	

# **Terms and Conditions for Supply of Goods and Payment**

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3. The Supplier shall have to complete the delivery in all respects within **14 Days** of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is BDT **[insert figure][in words]**.
12. The minimum Warranty Period of the Supplies shall be **1 Year** starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
13. The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
14. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
15. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.

16. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
17. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
18. **The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.**
19. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
  - a. fails to deliver Goods and related services as per Delivery Schedule and Specifications.
  - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
  - c. fails to perform any other obligation(s) under the Contract.
20. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
21. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

**For the Purchaser:**

Signature of the Procuring Entity with name  
Designation

Date :

**For the Supplier:**

Signature of the Supplier with name  
Designation

Date :